

University Preparation School at CSU Channel Islands
550 Temple Ave. Camarillo, CA. 93010
Board of Directors Agenda
University Preparation School at CSU Channel Islands
University Charter Middle School at CSU Channel Islands

APPROVED MINUTES for the Meeting held on Friday, March 18, 2016

I. Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Carolyn Bernal at 1:35pm

B. Agenda Additions/Adoption of Agenda

Moved by *Marie Francois* Seconded by *Michelle Dean*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Rodrigo Cardenas	x			
Cathrine Cartwright				x
Michelle Dean	x			
Marie Francois	x			
Howard Hartzfeld	x			
Richard Urias	x			

C. Pledge of Allegiance

D. Roll Call Present Absent

Board Members

Jeanne Adams	<u> x </u>	<u> </u>
Carolyn Bernal	<u> x </u>	<u> </u>
Rodrigo Cardenas	<u> x </u>	<u> </u>
Cathy Cartwright	<u> </u>	<u> x </u>
Michelle Dean	<u> x </u>	<u> x </u>
Marie Francois	<u> x </u>	<u> x </u>
Howard Hartzfeld	<u> x </u>	<u> x </u>
Richard Urias	<u> x </u>	<u> </u>

Administration

Charmon Evans	<u> x </u>	<u> </u>
Gayle Hughes	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

E. Public Comments

None

F. Spotlight-Engage New York, Ronda Johnston

Ronda gave a power point presentation on the common core math program.

G. Directors Report

Charmon apologized for not making the last meeting; she was busy attending two conferences. March has been “conference month” for many at UPS/UCMS, including the Charter Schools Conference. We are also sending 4 teachers CABA in San Francisco this month. Both Gayle & Charmon attended the CAO awards and both UPS & UCMS received awards for participation. UCMS will be sending 21 8th grade students to Washington D.C. April 4th -8th.

H. Board Reports, Correspondence, and Communications

Michelle Dean should receive notice in a few weeks focused on CSUCI, UPS & UCMS adding professional based learning for STEM for parents. Bechtel Foundation

J. Advisory and Auxiliary Reports

1. University Charter Schools Education Foundation

Currently working on the tax return

2. School Site Council

We met last week, almost done with School Survey.

3. Parent, Teacher, Student Association

The Dolphin Fun Run did very well, \$10,000 not including expenses.
Ballet Folklorico performance today & tonight at 6:00pm in UCMS gym.
Luau June 3

4. Other

None

II. Regular Session

A. Consent Agenda

1. Minutes of the February 19, 2015 Regular Meeting

2. Donations

Moved by Jeanne Adams Seconded by Cathy Cartwright

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Rodrigo Cardenas	x			
Cathrine Cartwright				x
Michelle Dean	x			
Marie Francois	x			
Howard Hartzfeld	x			
Richard Urias	x			

B. Action Items

1. **Topic/Agenda Item:** Review and Approval of revision #513 Suspensions & Expulsion Policy

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of #513 Suspension & Expulsion Policy. Charmon explained that the changes to terms have been made. A short discussion followed.

Moved by *Richard Urias* Seconded by *Howard Hartzfeld*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Rodrigo Cardenas	x			
Cathrine Cartwright				x
Michelle Dean	x			
Marie Francois	x			
Howard Hartzfeld	x			
Richard Urias	x			

2. **Topic/Agenda Item:** Review and Approval of the 2016-2017 school calendar

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of the school calendar. Charmon stated that there are no major changes. A short discussion followed.

Moved by *Cathy Cartwright* Seconded by *Richard Urias*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Rodrigo Cardenas	x			
Cathrine Cartwright				x
Michelle Dean	x			
Marie Francois	x			
Howard Hartzfeld	x			
Richard Urias	x			

3. **Topic/Agenda Item:** Review and Approval of authorization of teaching assignment for the 2015-2016 school year for Jonathan Finch

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: Pursuant to Education Code Section 442258.2, the holder of a Single Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.

The following teacher has accepted an assignment which requires the Governing Board's authorization. It is requested that the Governing Board authorize this teaching assignment for the 2015-2016 school year.

Teacher, Jonathan Finch Assignment, Math Credential, Science
A short discussion followed.

Charmon Evans/Gayle Hughes
Directors

Moved by *Richard Urias* Seconded by *Marie Francois*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Rodrigo Cardenas	x			
Cathrine Cartwright				x
Michelle Dean	x			
Marie Francois	x			
Howard Hartzfeld	x			
Richard Urias	x			

4. **Topic/Agenda Item:** Review and Approval of continuing our contract with auditor Vavrinek, Trine, Day & Co., LLP for UPS & UCMS 2015 & 2016

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of continuing our contract with auditor Vavrinek, Trine, Day & Co., LLP for UPS & UCMS. A short discussion followed.

Moved by *Richard Urias* Seconded by *Rod Cardenas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Rodrigo Cardenas	x			
Cathrine Cartwright				x
Michelle Dean	x			
Marie Francois	x			
Howard Hartzfeld	x			
Richard Urias	x			

C. Discussion/Information

1. Topic/Agenda Item: LCAP

Charmon wanted to highlight a few things on the LCAP.

- We just got access to digital LCAP
- NWEA-just finished assessments
- ELAC-still working on, very challenging!
- Language classes, working well. Great community building!
- Great job with Professional Development

IV. Board of Directors Announcements/Remarks

Rod would like more Math curriculum discussion at next meeting.

VI. Future Agenda Items: Next Meeting, April 29, 2016, 1:30-4:00

VII. Adjournment: 3:30 p.m.